

F O R W A R D P L A N

FOR THE PERIOD : 1 MARCH 2009 TO 30 JUNE 2009

What is the Forward Plan?

The Forward Plan is a list of the key decisions the Authority intends to take during a four month period. The Plan is updated monthly and is available to the public 14 days before the beginning of each month.

What is a Key Decision?

Key decisions are defined as any executive decision which is likely

- to result in expenditure or savings which are significant in the context of the budget for the service or function in question; or
- to be significant in terms of its effects on the communities living or working in two or more wards in the area.

What does the Forward Plan tell me?

The Plan gives information about:

- what key decisions are coming forward in the next four months;
- when those key decisions are likely to be made;
- who will make those decisions;
- what consultation will be given;
- who you can make representations to, and how;
- what documents will be considered; and
- who you can contact for further information.

Who takes Key Decisions?

Under the Authority's Constitution, Key Decisions are taken by the Council, the Executive Board (and its Sub-Committees/Sub-Boards) or individual officers acting under delegated powers.

Most Key Decisions are taken at public meetings of either the Council or the Executive Board. Council meets at 6.30 pm at the Town Hall, Runcorn and the Executive Board meets at 2.00 pm in the Municipal Building, Widnes.

How to make representations and by when

Names of contact officers are included in the Plan and can be reached via (0151) 907 8300. If you are unsure, please ring Committee Services via the same number and staff there will be able to assist you.

| Key Decision | Decision-maker <i>[For details, see notes on final page]</i> | Date decision to be taken | Those to be consulted & how | Relevant reports <i>[i.e. any document relating to the decision which are available at the time of publication of the Forward Plan]</i> | Lead Officer (to whom representations should be made) |
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| Recommendation to Council that Core Strategy (Preferred Option Stage) Document is approved for public consultation. | Executive Board | Not before 1st March, 2009 | Part of on-going consultation, previous Issues and Options consultation stage with general public and key internal and external stakeholders. A wide variety of consultation and community involvement methods will be used. | PPS12: Local Development Frameworks; Regional Spatial Strategy for the North West; Halton Core Strategy Issues and Options Papers (and accompanying documentation); Halton Local Development Scheme 2006/07; Halton Unitary Development Plan - all from Nathan Renison, Rutland House | Phil Watts |
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| To decide the Borough's | Executive Board | Not before 1st | Traders will be | Runcorn Old | Mick Noone |

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| future policy on parking management in the town centre | | March, 2009 | consulted via the Traders Forum. Representations should be in writing by 31 October 2008. | Town Pakring and Access study; Widnes and Halton Lea Parking study (to be completed Sept 2008) - Both available from Jonathan Farmer at Rutland House, Runcorn | |
| | | | | | |
| Approval of publication of Draft Design of New Residential Development Supplementary Planning Document for public consultation | Executive Board Sub Committee | Not before 1st March, 2009 | Previous 'Partnership Consultation' with selected Council officers. Public consultation will take place during March and April 2009. Documents will be on display at various locations around the Borough | Saved Policies of the Halton UDP (from Neil Macfarlane); Draft Design of New Residential Development SPD; Draft Design of New Residential Development SPD Partnership | Phil Watts |

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| | | | and on the Council's web site for a six week period. | Consultation Stage; Sustainability Appraisal Pre Production Scoping Report - from Glen Henry at Rutland House | |
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| Environmental Protection Act 1990 Part IIA - Contaminated Land - to consider the first four year review of the strategy for inspection of contaminated land published in 2001. | Strategic Director - Environment | Not before 1st March, 2009 | Management Team, Safer Halton PPB, Urban Renewal PPB, Contaminated Land Working Panel. Via reports. | Report on findings so far, DETR Circular 02/2000 Contaminated Land, Contaminated Land: Strategy for Inspection (July 2001), Part IIA Environmental Protection Act 1990. | Dick Tregear |
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| Adoption of Draft Town | Executive Board | Not before 1st | Public consultation | Halton UDP; | Phil Watts |

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| Centre Strategy Supplementary Planning Documents for Halton Lea and Runcorn Old Town | | March, 2009 | has taken place between 1 February and 15 March 2007. Documents were on display at various locations around the Borough and on the Council's website for a six week period. Selected Council Officers and stakeholders in each town centre have also been consulted. | Runcorn Old Town and Halton Lea Draft Town Centre Strategies (Feb 2007); Runcorn Old Town and Halton Lea Town Centre Strategies Partnership Consultation Stage (Nov 2005); Sustainability Appraisal Pre Production Scoping Reports (June 2005) - all from Neil Macfarlane at Rutland House, Halton Lea | |
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| Decision on the provision of new grave space in | Executive Board | Not before 1st March, 2009 | Clergy, funeral directors, memorial | None. | Dwayne Johnson |

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| Halton for 2015 onwards. | | | masons, cemetery users, residents, Members and bereavement service officers will be consulted via meetings and/or surveys. | | |
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| Agreement on Phase 3 of the Children's Centre Development | Executive Board | Not before 1st March, 2009 | The Alliance Board, children and families, and other strategic partnerships will be consulted verbally and in writing. | Sure Start Children's Centres: Phase 3 Planning and Delivery; and Childcare Act 2006 - both available from Geraldine Derby at Grosvenor House | Gerald Meehan |
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| Decision on approaches to | Executive Board | Not before 1st March, | Consultation has taken place with | Child Health Profiles and Child Health in Halton - available on | Gerald Meehan |
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| tackling underlying causes of poor health of children in the Borough | | 2009 | children and young people's partnership, headteachers and the Primary Care Trust through presentations, meetings, workshops and discussions. | http://www.nwph.net/cayp/hi/profile.aspx | |
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| Decision to approve the use of a Compulsory Purchase Order for land assembly for land at Eddarbridge/West Bank Dock Estate | Council | Not before 1st March, 2009 | The pre-CPO consultation is currently taking place with the owners and occupiers of Eddarbridge/West Bank Dock Estate. 3MG's private sector partner "The Stobart Group" are leading on these | 3MG Masterplan - available from Sally McDonald, Municipal Building | Sally McDonald |
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| | | | discussions and have appointed agents G L Hearn to open negotiations. Every effort will be made to secure all the land and property required for 3MG without resorting to a CPO. However, in the event a CPO is necessary, a report will be taken to Executive Board to seek a formal resolution. All the statutory consultation requirements will be complied with. | | |
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| Children's Trust Arrangements including | Executive Board | Not before 1st March, 2009 | PCT Acute Trusts, Children's Trust, | Children Act 2004; Statutory | Gerald Meehan |

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| Section 75 - Memo of Understanding | | | Voluntary Sector, PPB, NHS Staff, Children and Young People Directorate and Health and Community Directorate will all be consulted via partnership meetings and special events. | Guidance on Inter-Agency Co-operation to Improve the Wellbeing of Children: Children's Trusts (DfES2005); Section 75 Agreements - available from Tilly Heigh. National Service Framework for Children, Young People and Maternity Services (DoH 2004); Facing the Future: A Review of the Role of Health Visitors (DH2007) - available from Michelle Bradshaw, Halton | |
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| | | | | and St Helens PCT | |
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| Whether to support proposals to invest in a children in care placement strategy that will result in the development of a greater range of placements for children in care | Executive Board | Not before 1st March, 2009 | Children in care, foster carers, the PCT, schools, PPB, chief officers' management team, and the Budget Planning Sub Committee will all be consulted. There will be formal presentation of the options and business case. Representations should be made to Christine Taylor by the end of September. | JAR Action Plan - available from Tony Crane. Children in Care Strategy - available from Christine Taylor. | Chris Taylor |
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| Decision on BSF Funding | Executive Board | Not before 1st | BSF Strategic | Funding | Gerald Meehan |

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| and Procurement | | March, 2009 | Board, BSF and Finance and Procurement Workstream, Partnership for Schools, and secondary and secondary special governing bodies will all be consulted via meetings and reports. Representations should be made to Gerald Meehan, Strategic Director – Children and Young People, in writing by 28 th February 2009. | Guidance; Strategy for Change Part 2 Guidance; BSF Strategic Board - Minutes; Outline Business Case for Guidance (for approval to procure a LEP to deliver investment in the Secondary School Estate) - all available from Ann McIntyre, Business Support and Commissioning | |
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| Adoption of the Ditton Strategic Rail Freight Park Supplementary Planning | Executive Board | Not before 1st March, 2009 | Public consultation took place during November and | Saved Policies of the Halton UDP - available from | Phil Watts |

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| Document | | | December 2005. Documents were on display at various locations around the Borough and on the Council's website for a six week period. Representations should be made in writing by mail, fax or telephone. | Neil Macfarlane at Rutland House; Draft Ditton Strategic Rail Freight Park SPD (September 2005) and the Ditton Strategic Rail Freight Park SPD draft Sustainability Appraisal - both available from Andrew Pannell at Rutland House, Halton Lea | |
| | | | | | |
| Introduce a Choice Based Lettings Scheme (CBL) in line with the DCLG guidance | Executive Board | Not before 1st March, 2009 | Registered Social Landlords and Elected Members will be consulted via the Halton Housing Partnership and an Elected Members' Seminar. | None at this stage. A report will be submitted following costs being available for the potential options. | Joanne Sutton |

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| Approve the Arts Strategy for Halton | Executive Board | Not before 1st March, 2009 | The Employment, Learning and Skills Policy and Performance Board and the Cultural Partnership will both be consulted via meetings. | Draft Strategy - available from Howard Cockcroft at Runcorn Town Hall | Howard Cockcroft |
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| Budget, Capital Programme and Council Tax for 2009/10 | Council | 4 March 2009 | Consultation will be via Policy and Performance Board meetings and Area Forum meetings. | Committee Report to be available in due course. | Bill Dodd |
| | | | | | |
| BSF Secondary Re-organisation | Executive Board | Not before 1st March, 2009 | Secondary and secondary special schools, Trade Unions, BSF Strategic Board and BSF Programme | Halton Strategy for Change Part 2 - available from Daniel Hennessy, BSF Programme Director, at | Gerald Meehan |

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| | | | Board will be consulted via meetings and reports. Any representations should be made to Gerald Meehan, Strategic Director – Children and Young People, in writing by 31 st March 2009. | Grosvenor House | |
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| Adoption of the Mersey Gateway Sustainable Transport Strategy (MGSTS) | Executive Board | 1 March 2009 | There has been wide ranging consultation undertaken with stakeholders including local authorities, residents associations and community forums, police, fire and rescue services, | Mersey Gateway Sustainable Transport Strategy - available from David Owen at Rutland House | Steven Nicholson |

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| | | | <p>train operators, transport interests, primary care trusts etc. The Draft MGSTS was posted to consultees requesting comments and feedback. The MGSTS that will be presented to the Executive Board will take account of the feedback received.</p> <p>Representations should be made to Steve Nicholson, Mersey Gateway Project Director, in writing by 11th February 2009.</p> | | |
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| Approval of Service Plans | Executive Board | Not before 1st | All Policy and | None. | David Parr |

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| for Council Services for the period 2009-12 | | March, 2009 | Performance Boards will be consulted. Any other person who wishes to make representations to the Executive Board about the matter should contact the Chief Executive in writing. | | |
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| Updated Local Area Agreement | Executive Board | Not before 5th March, 2009 | Halton Strategic Partnership through consideration at Board meetings and specialist strategic partnerships; residents through 2007 telephone survey "Consulting the Communities of Halton". | None. | Rob Mackenzie |

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| Mid Term Review of Sustainable Community Strategy | Executive Board | Not before 1st March, 2009 | Halton Strategic Partnership Board will receive a presentation prior to the decision being made. Any person who wishes to make representations to the Executive Board (or decision taker) about the matter should contact Rob MacKenzie on 0151 471 7416 in writing 31 January 2009 | Draft Revised Sustainable Community Strategy - available from Rob Mackenzie, Municipal Buildings, Kingsway, Widnes State of the Borough Report 0 Draft Revised Sustainable Community Strategy - available from Rob Mackenzie, Municipal Buildings, Kingsway, Widnes | Rob Mackenzie |
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| Approval of Halton Local Development Scheme 2009 (LDS) for Submissions to the Secretary of State | Executive Board | Not before 1st March, 2009 | Selected Council Officers and Members will be consulted. There is no public consultation on the Local Development Scheme because it sets the work programme for preparing the Halton Local Development Framework for the next three years. However, it details future dates for public consultation upon documents that make up the Halton Local Development Framework. | Halton Local Development Scheme 2007; Halton Annual Monitoring Report - both available from Anne Moyers at Rutland House, Halton Lea | Phil Watts |
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| To review the social work provision following the death of Baby P in Haringey | Executive Board | Not before 1st March, 2009 | A presentation of the review will be made to the Halton Safeguarding Children Board (HSCB) and the Halton Children Trust (CT), and to front line staff in Halton in workshop form. | Safeguarding in Halton post Baby P - available from Paul Boyce at Grosvenor House, Runcorn | Gerald Meehan |
| | | | | | |
| Approval of publication of Draft Provision of open Space Supplementary Planning Document for public consultation | Executive Board Sub Committee | Not before 1st March, 2009 | Previous "Partnership Consultation" with selected Council officers. Two previous stages of public consultation: July/September 2006; and February/March 2007. | Saved policies of the Halton UDP - available from Neil Macfarlane; Drafts of Provision of Open Space SPDs; Draft Provision of Open Space SPD Partnership Consultation | Phil Watts |

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| | | | Public consultation will take place during March/April 2009. Documents will be on display at various locations around the Borough and on the Council's web site for a six week period. | Stage; Sustainability Appraisal Pre Production Scoping Report - available from Rachel Apter at Rutland House, Halton Lea | |
| | | | | | |
| Approval of publication of Draft Runcorn Town Centre Supplementary Planning Document for public consultation | Executive Board Sub Committee | Not before 1st March, 2009 | Previous "Partnership Consultation" with selected Council officers, Members and external stakeholders has taken place. Previous public consultation (smaller area | Saved policies of the Halton UDP - available from Neil Macfarlane; Drafts of Runcorn Town Centre SPDs; Draft Runcorn Town Centre SPD Partnership Consultation | Phil Watts |

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| | | | <p>coverage) also took place in February 2007.</p> <p>Further public consultation will take place during March/April 2009. Documents will be on display at various locations around the Borough and on the Council's web site for a six week period.</p> | <p>Stage; Sustainability Appraisal Pre Production Scoping Report - available from Rachel Winstanley at Rutland House, Halton Lea</p> | |
| | | | | | |
| Approval of publication of Draft Southern Widnes Regeneration Action Area Supplementary Planning Document for public consultation | Executive Board Sub Committee | Not before 1st March, 2009 | Previous "Partnership Consultation" with selected Council officers, Members and external stakeholders has | Saved Policies of the Halton UDP - available from Neil Macfarlane; Draft of Southern Widnes Regeneration | Phil Watts |

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| | | | taken place. Public consultation will take place during March/April 2009. Documents will be on display at various locations around the Borough and on the Council's web site for a six week period. | Action Area SPD; Draft Southern Widnes Regeneration Action Area SPD Partnership Consultation Stage; Sustainability Appraisal Pre Production Scoping Report (combined with Mersey Gateway Regeneration Strategy) - available from Rachel Winstanley at Rutland House, Halton Lea | |
| | | | | | |
| To incorporate the Transport Implementation | Council | 22 April 2009 | No formal consultation will | Letter from DfT, dated 27/11/07; | Phil Cornthwaite |

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| Programme 2009/10 into the Council's 2009/10 Capital Programme; to carry forward Borrowing Power approvals to facilitate a re-profiling of works associated with the Primary Route Network (PRN) Bridge Streng | | | take place. However, anyone who wishes to make representations should do so in writing by 16 th March 2009. | and Correspondence on PRN funding - available from Phil Cornthwaite and Mike Bennett respectively, both in the Highways Transportation and Logistics Department at Rutland House, Runcorn | |
| | | | | | |
| Endorsement of the Borough's Homelessness Strategy 2009-2013 | Executive Board | Not before 1st March, 2009 | Council staff, Registered Social Landlords, Halton residents, partner agencies attending the Borough's Homelessness Forum, and relevant Council Policy and | Halton Homelessness Strategy 2009-2011 - available from Terry Upton at Catalyst House | Terry Upton |

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| | | | Performance Boards will be consulted via e-mail, Council meetings and the Council's web site. | | |
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NOTE

The following Members comprise the Executive Board:

Leader – Councillor McDermott

Deputy Leader and Planning, Transportation, Regeneration and Renewal Portfolio Holder – Councillor Polhill

Children and Young People Portfolio Holder – Councillor McInerney

Health and Social Care Portfolio Holder – Councillor Gerrard

Environment, Leisure and Sport Portfolio Holder – Councillor Harris

Community Portfolio Holder – Councillor Wright

European Affairs Portfolio Holder – Councillor D Cargill

Corporate Services Portfolio Holder – Councillor Wharton

Quality and Performance Portfolio Holder – Councillor Swain

Neighbourhood Management and Development Portfolio Holder – Councillor Nelson